

Plymouth Village Water and Sewer District
Meeting Minutes - Commission Meeting
August 29, 2017

Present: Christopher Woods, Chair
Steven Temperino, Commissioner
Judith D'Aleo, Commissioner

Also Present: Merelise O'Connor, District Administrator

5:28 PM Commissioner Woods called the meeting to order.

5:28 PM MEETING MINUTES

On a motion by D'Aleo/Temperino the Board approved the minutes of the August 8th and August 14, 2017 Commissioner meetings.

5:29 PM MANIFEST AND PAYROLL

On a motion by D'Aleo/Temperino the Board approved the payroll and A/P manifests.

5:40 PM NEW BUSINESS

The Administrator announced that the Septage Receiving Project bids were opened on August 24th with three contractors submitted bids, Penta Corporation in the amounts of \$1,517,700 with alternate of \$1,791,700, Apex in the amount of \$1,648,800 with an alternate of \$1,835,800 and T Buck in the amount of \$1,547,240 with an alternate of \$1,787,240. The Board discussed that all three bids exceeded the 1.3 million dollars approved for the project by District voters. Chairman Woods asked if the construction climate is such that the companies have sufficient work, which is influencing the bid pricing. The Board considered the wisdom of putting off the project until next year. Superintendent Jason Randall and Engineer Mike Theriault are considering alternatives/recommendations for the project. This item will be on the next Board agenda.

5:41 PM OLD BUSINESS

The Board discussed the ownership and maintenance of the Holderness School water line. In 1996 District voters approved extending a water line from Plymouth State University to the Holderness School, at the School's \$95,000 expense. The agreement states that the District owns and maintains the water line and pumps within the pumping station. Holderness School owns and maintains the pump station structure and pays for the electricity for the pump station.

5:42 PM The Board discussed the borrowing for three water projects, \$375,000 for the Holderness Well project, \$230,000 for the Foster Street Building and \$535,000 for the Foster Street Water Line Replacement project for a total of \$1,140,000 for all three projects. (The District authorized bonding in the amounts \$375,000, \$385,000 and \$621,000, respectively.) The District has received a quote from Woodsville Savings Bank which indicates a very favorable climate for borrowing and is awaiting a second quote from Meredith Village Savings Bank.

5:50 PM PURCHASE REQUISITIONS - CONSENT AGENDA

On a motion by D'Aleo/Temperino the Board voted to approve the following purchase order as presented:

A purchase order in the amount of \$4,799.72 payable to Wright - Pierce for Lime Silo Engineering;

a purchase order in the amount of \$1,050.99 payable to Crane and Bell for accounting assistance;

a purchase order in the amount of \$3,192.17 payable to Ti - Sales for replacement of manual meters;

a purchase order in the amount of \$30,900 payable to Wright - Pierce for the Holderness School Sewer Line Evaluation (reimbursable);

a purchase order in the amount of \$804 payable to Advance Lock and Alarm for rekeying gate locks;

a purchase order in the amount of \$557 payable to Forrest Howe to repair 2010 Chevy Truck;

a purchase order in the amount of \$1,130 payable to Northeast Electrical Distributors for specialized outlets;

and a purchase order in the amount of \$617 payable to Jem Enterprises for a pump at Foster Street.

Selectman Neil McIver asked the Board for an update on the Main Street project. He was advised that the project is still in the planning process, that approximately half of the funding for the project has been appropriated, that the District will consider the timing of the Northern Pass Project, if the project is approved, and that the District's plan will depend on the comprehensive engineering. Once the District has more information on the project, plans will be shared with the community.

Mr. McIver also asked if the District was pleased with the outcome of the solar arrays, as the Town is considering an array to be located at the Transfer Station. The Administrator asked if the Town was able to pursue grant funding for its project. The District's project was offset by a grant for \$318,000 and a \$20,000 incentive from the NHEC, with a \$90,000 match from the District. The solar gain saves 20-25% annually in the cost of electricity to run the plant. She also advised that the cost of the array at the Business Office was funded entirely by grant monies and the entire energy usage for the office comes from solar.

The next meeting dates are set for September 12 & 26, 2017.

The meeting was adjourned at 5:55 PM